

Quincy University

OFFICE OF THE REGISTRAR

1800 College Avenue • Quincy, IL 62301-2699

Ph. 217-228-5280 • Fax 217-228-5283

Email: registrar@quincy.edu

APPLICATION FOR GRADUATION

NOTE: A non-refundable graduation application fee of \$150 **will be applied to your account when you apply for graduation**, even if you are not participating in the graduation ceremony. A late fee of \$100 will be charged if you do not apply before the applicable deadline dates.

Name: _____ Date: _____ QU ID _____

(Print exactly as you want it printed on your diploma)

Type of degree: _____ Major: _____

(BA, BS, BFA, BSN, MBA, MSE, MEC)

Minor _____ Concentration: _____

Students with six (6) or fewer credits to complete their baccalaureate degree may participate in the May commencement ceremony. Degrees will not be granted nor will you be considered to have graduated from the university until ALL degree requirements are completed.

Date you expect to complete ALL degree requirements: _____

Date you expect to participate in Commencement: May 20 ____

Do you plan to participate in the ceremony? Yes _____ No _____

Cap and Gown Information

Male: _____ Female: _____

Height: _____ Weight: _____ (We need this information to order the correct gown size)

After graduation, please enter the address below as my permanent address: Yes: _____ No: _____

Address to mail diploma _____

Cell Phone: _____

Signature: _____

Hometown (City, State) _____

Please allow 8 weeks to process and mail diploma.

Please submit by fax: 217-228-5283, by e-mail: registrar@quincy.edu
or by mail: Quincy University, Attn: Registrar's Office, 1800 College Avenue, Quincy, IL 62301.